

**SUMMARY OF CARRY FORWARD REQUESTS**

**APPENDIX C**

<b>Description</b>	<b>Submitted By</b>	<b>Amount Requested</b>	<b>Consequences of not approving</b>
<b>GENERAL FUND</b>			
Museum works underspend	P McQuitty	145,000	In 2011/12 a bid of £210k was approved for Town Hall improvements, movement of the Museum and creation of the Town Hall shop. This was an Invest to Save project and the benefits earmarked will not be realised if the unspent resources are not made available to complete the projects as planned.
Corporate Training underspend	S Howick	50,000	These are resources needed to complete the corporate training programme. If not provided then overall performance and effectiveness of staff increasing performance and targets could be affected.
Corporate Training underspend	S Howick	160,000	Used for funding generators at St Aldates 0
Apprentices	S Howick	100,000	Within the MTFP there is £50k funding per year for 2 years. This will add to that sum
Archivist	J Thomas	50,000	The City's archive contains valuable historic records of the City of Oxford and its local government. The archive has not been given the attention it requires for some years and work now needs to be done to ensure that the Council is complying with its statutory duties. A scoping exercise needs to be carried out to identify precisely what material the Council currently holds and what work needs to be done to catalogue, conserve, appropriately store and make the archive accessible to the public
Biomass Reports	J Copley	10,000	Represents the balance of work to be undertaken by consultants. Work was delayed but data needed in order for Council to be aware of biomass information.
Play Area Revenue Maintenance	Ian Brooke	35,000	Underspend of maintenance programme. Given capital investment in this area then the revenue budget to undertake the necessary revenue improvements to other areas is needed. This will ensure safety standards are maintained and accessibility and availability of play areas are maintained.
Low Carbon Oxford Project Work	J Copley	20,000	By not being able to carry forward funds to 12/13, Oxford City Council risks slower progress towards corporate priority target for 40% carbon reduction by 2020 across the City and the lost opportunity for reputational gain for the City Council for groundbreaking work with national profile
Salix Payment top up	Ian Brooke	28,320	Required to top up the salix fund used for energy saving projects in Leisure
Contract Printing	S Farley	45,000	Delays in producing updated Tenants Handbook. This is required and needed to ensure tenants are advised as to their obligations and responsibilities in a rapidly changing HRA environment.
<b>TOTAL</b>		<b><u>643,320</u></b>	
<b>HRA</b>			
Management and Infrastructure	T Power	45,635	Slippages associated with some activity costs
Local Housing Management	T Power	8,271	Consultancy Fees - Mediation
Paint & Repair External Joinery	C Pyle	111,000	Slippages in pre-planned maintenance projects
Water Systems/Testing	C Pyle	17,033	Slippages in pre-planned maintenance projects
Internal/External common areas	C Pyle	50,000	Slippages in pre-planned maintenance projects
Fire Alarms and Emergency Lighting	C Pyle	20,000	Slippages in pre-planned maintenance projects
Water and Sanitary Repairs	C Pyle	4,000	Slippages in pre-planned maintenance projects
Controlled Entry Maintenance	C Pyle	20,000	Slippages in pre-planned maintenance projects
Tenant's Participation	T Power	41,408	Increased consultation and engagement
<b>TOTAL</b>		<b><u>317,347</u></b>	

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